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ADMINISTRATIVE MEMORANDUM NO. 4.008

Covert Coordination Committee

REFERENCE: ADPC Memo dated 19 Dec 49, subject as above.

1. Establishment of Covert Coordination Committee

Paragraph 9.4 of the Confidential Funds Regulations, CIA, (See Admin. Memo. No. 4.002) provides for the establishment of a Covert Coordination Committee to consider subsidy projects. The Committee consists of two staff representatives of the covert office concerned, the General Counsel or Assistant General Counsel and the Budget Officer or his Covert Deputy. For OPC projects involving subsidy payments the two staff representatives on the Covert Coordination Committee will be the Plans Officer and the Operations Officer for the project involved.

2. Responsibility for Initiating Action by Committee

The Confidential Funds Regulations, CIA, provide for consideration of details by the Covert Coordination Committee prior to the payment of subsidies except under certain emergency operational conditions. In accordance with the normal division of responsibility (See Admin. Memoranda 11.001, 11.002, and 11.0021), the Plans Officer will call appropriate meetings of the Covert Coordination Committee until such time as a proposed subsidy project is approved by ADPC, at which time the initiative shall pass to the Operations Officer for further appropriate action. The officer calling the meeting will arrange for advice and assistance of EXO, MBO, COS, FOS, or other appropriate OPC officials. When meetings of the Covert Coordination Committee are called by the Plans Officer prior to the approval of a project by ADPC, the project proposal or outline should be prepared in draft form in order that the Covert Coordination Committee may have specific proposals to consider and act upon.

3. Genesis and Functions of Committee

The reference memorandum, addressed to all Divisions, transmits a document entitled "Genesis and Functions of the Covert Coordination Committee", prepared by John S. Warner, Assistant General Counsel for Covert Affairs. Copies of this document have been distributed to Division Administrative Officers. Additional copies are available in ICO's office.

HISTORICAL DOCUMENT

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AREA OR COUNTRY(S)	ORGANIZATION(S)	GENERAL FUNCTION(S)	SPECIFIC FUNCTION(S)	DOC DATE CLASS
HQ	OPC CCC	DDP	Organization	23 Jan 50

IDENTIFICATION OF DOCUMENT

OPC Administrative Memo #4.008

ABSTRACT NOTATION REFERENCES

Explains establishment, membership, responsibilities, functions, etc.

Refers to memo prepared by Assistant General Counsel for Covert Affairs entitled "Genesis and Functions of the Covert Coordinating Committee."

DOCUMENT LOCATION

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